BAIS TOVA SCHOOL-03009624 - Corrective Action Report

Form Name	Section	Form subsection	Site Name		Question #	Due Date	Status
On-Site Assessment Tool	On-Site Assessment Tool	Certification and Benefit Issuance			137	04/23/2018	CAP Accepted
Corrective Action History			CAP Accepted Kate Marsh 04/03/2018 12:56 PM	CAP Accepted			
			CAP Submitted JONATHAN SANDERS 03/26/2018 09:55 AM	3-20-2018 we made the modification on the application and recorded the correct eligibility on the MEL and in our claims system.			
			Flagged Kate Marsh 03/26/2018 08:45 AM	Eligibility determinations must be correctly transferred from the source document (applications, DC documentation) to the benefit issuance documents (e.g. tickets, master eligibility list, rosters, POS system). A test of the benefit issuance system compared to the benefit issuance documentation reviewed indicated certified eligibility was transferred incorrectly. All discrepancies were recorded on the Eligibility Certification and Benefit Issuance Error Worksheet (SFA-1). Correct the errors indicated and record the date of correction in the CA. Explain, in detail how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.			
On-Site Assessment Tool	On-Site Assessment Tool	Verification			215	04/23/2018	CAP Accepted
Corrective Action History			CAP Accepted Kate Marsh 04/03/2018 12:56 PM	CAP Accepted			
			CAP Submitted JONATHAN SANDERS 03/26/2018 09:51 AM	We are now aware that the verification must be completed by November 15th and we will make sure to be on time in the future.			
			Flagged Kate Marsh 03/26/2018 08:44 AM	The SFA must complete the Verification Process which includes sending the "We Have Checked Your Application Letter" (Form 244) by the November 15th deadline. Explain, in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.			
On-Site Assessment Tool - Site	On-Site Assessment Tool - Site	Offer vs Serve - Day of Review	BAIS TOVA		502	04/23/2018	CAP Accepted
Corrective Action History			CAP Accepted Kate Marsh 04/03/2018 12:56 PM	CAP Accepted			
			CAP Submitted JONATHAN SANDERS 03/26/2018 09:53 AM	3-20-2018 We already printed the OVS Signage and have them hanging in each serving area.			
			Flagged Kate Marsh 03/26/2018 08:44 AM	Each serving line/serving area must have signage posted at or near the beginning of the serving line (or in classrooms, if applicable) identifying what constitutes a reimbursable meal. Schools using offer versus serve must identify what a student must select, including the requirement to take at least ½ cup fruit or vegetable. Note: Only posting a menu does not meet requirements. A sample sign (Form 300) is available on the Department of Agricultures Form website. Food service staff/cashiers must receive training on how to accurately recognize a reimbursable meal under offer versus serve. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.			
On-Site Assessment Tool - Site	On-Site Assessment Tool - Site	Meal Components and Quantities - Day of Review	BAIS TOVA		404	04/23/2018	CAP Accepted

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Form Name	Section	Form subsection	Site Name		Question #	Due Date	Status
Corrective Action History			CAP Accepted Kate Marsh 04/03/2018 12:57 PM	CAP Accepted			
			CAP Submitted JONATHAN SANDERS 03/26/2018 09:56 AM	3-20-2018 Signs were posted in all serving areas identifying the components of the reimbursable meals.			
			Flagged Kate Marsh 03/26/2018 08:45 AM	Signage must be posted at or near the beginning of the serving line/serving area (including classrooms, if applicable) identifying the components of the reimbursable breakfast and lunch. Posting only a menu does not meet this requirement. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.			